

<b>Members Present (Quorum Established at Four or More Members)</b>		
<input checked="" type="checkbox"/> Jessica Pearson (Chair/Planning Board Liaison)	<input checked="" type="checkbox"/> Michael Auteri	
<input checked="" type="checkbox"/> Sean DiBartolo (Vice Chair/Plan Review)	<input checked="" type="checkbox"/> Kari Baureis	
<input checked="" type="checkbox"/> Martin Golan	<input checked="" type="checkbox"/> Fuad Dahan (Alternate I)	
<input checked="" type="checkbox"/> Sarah Yauch O'Farrell	<input checked="" type="checkbox"/> Christen Dietz (Alternate II)	
<input type="checkbox"/> Frank Ceccacci (Sustainable Verona Liaison)	<input checked="" type="checkbox"/> Kevin Ryan (Gov. Body Liaison)	
	<b>DISCUSSION</b>	<b>ACTION REQUIRED</b>
1.	<b>Call to Order by Jess:</b> a) Open Public Meetings Act Statement b) Roll Call performed.	<ul style="list-style-type: none"> <li>None.</li> </ul>
2.	<b>Public Comment Period:</b> <ul style="list-style-type: none"> <li>No members of the public were present</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
3.	<b>Approval of December 9, 2020 Regular Meeting Minutes:</b> <ul style="list-style-type: none"> <li><b>MOTION to Approve:</b> Sean; <b>Second:</b> Martin.</li> <li><b>APPROVAL:</b> All Members Present AYE.</li> <li><b>Abstentions:</b> None.</li> </ul>	<ul style="list-style-type: none"> <li>Sean will email approved minutes to Township Clerk Kiernan and Steve Neale.</li> </ul>
4.	<b>Updates:</b>	
	<b>a) VEC Website Maintenance:</b> <ul style="list-style-type: none"> <li>VEC is still looking for educational content for upload to the website. The page is due for further development and content is needed for sharing on social media.</li> <li>We are still working on adding an events page that we can populate with past events and pictures as well as promote upcoming events.</li> <li>Fuad was emailed data for Verona's water usage for the past few years. Once the chart is complete, it can be reviewed, uploaded to the site, and shared on social media.</li> <li>A statement was drafted by Frank on the Community Garden Progress and is under final review.</li> <li>Our site email is receiving too much spam. We require a review on the allowable emails coming to the VEC.</li> </ul>	<ul style="list-style-type: none"> <li>Mike and Sean will work on adding an events tab and populating it with past photos.</li> <li>Fuad will begin forming a water usage chart.</li> <li>Frank and Kari will draft short updates on the garden for the website.</li> <li>Sean will upload the 2020 Annual Report to the website.</li> <li>Mike is updating the email robot tab to reduce spam.</li> </ul>
	<b>b) Verona Recycling:</b> <ul style="list-style-type: none"> <li>The new recycling tagging program results show 182 homes were tagged as of last week. Some homes were tagged 2-3 times and every tag was due to plastic bags holding commingled items.</li> <li>We will keep up on this and perhaps share on social media to make more people aware of the most common mistakes.</li> <li>The videos scheduling will begin sometime in February.</li> <li>Steve Neale will drop off a camera to those interested, and those people will choose from a list of common mistakes or how-to issues to cover in a short 1 to 2 minute video.</li> <li>Another idea was to simply walk your street with the camera and take video of obvious mistakes you see on your walk. One person can do commingled and another can do cardboard day in their area. We will keep people's homes out of the video only capturing the recycling pile and narrating the mistakes made</li> </ul>	<ul style="list-style-type: none"> <li>Awaiting direction from Steve Neale and SV members as to when and how to tackle the video production.</li> <li>Kari, Sarah and Christen are interested in creating videos.</li> <li>Jess will email Steve with contact information for the interested members.</li> <li>Members will be asked to choose the common mistake or educational item they prefer to cover and return the camera to Steve after they capture their videos.</li> </ul>

	<p>and what should have been done.</p> <ul style="list-style-type: none"> <li>o Additionally, someone can cover common Hazardous and E-waste products that some people may toss into their recycling piles.</li> </ul>	
	<p><b>c) Sustainable Verona Update:</b> Frank/Kari</p> <ul style="list-style-type: none"> <li>o Carol Thomas will be the Community Garden Manager and adding a master gardener or administrator is being considered.</li> <li>o Discussions included ADA access, education, allocation of garden beds.</li> <li>o Temporary signage is being addressed by Steve Neale.</li> <li>o Cedar bedding has been received and will be installed in March 2021.</li> </ul>	<ul style="list-style-type: none"> <li>• Frank gives updates at each meeting.</li> <li>• Next VCG meeting is scheduled on 1/15/21. They meet every Friday morning.</li> </ul>
	<p><b>d) Sustainable Certification:</b></p> <ul style="list-style-type: none"> <li>o Jess and Steve met on 1/12/21 to discuss some of the Township's future goals for Silver Certification as a Sustainable Municipality</li> <li>o While many actions are attainable, fulfilling them may entail filling out paperwork and committing to administrative communications, data retrieval and entry.</li> <li>o Jess discusses some of the goals that are partially met and or considered outdated information.</li> </ul>	<ul style="list-style-type: none"> <li>• Jess asks if any members would like to help work towards attaining Sustainable Verona actions.</li> <li>• Virtual ANJEC Seminar on goals and actions: Wednesday 1/27/21 7pm.</li> </ul>
5.	<p><b>Ordinance Updates</b></p> <p><b>a) Stormwater Ordinance</b></p> <ul style="list-style-type: none"> <li>o Jess, Sean, Mike DeCarlo, and Chelsea Gleis, a Professional Planner of Benecke Economics met on 1/11/21 to discuss Verona's required Ordinance update, which must be approved by 3/2/21.</li> <li>o The discussion included the requirements set forth in the ordinance and inclusion in the Verona Zoning Code so that it would take precedence over RSIS standards for residential properties.</li> <li>o Chelsea will forward her comments and recommendations to Mike and a second meeting will be held to finalize the draft for Council introduction.</li> <li>o The Ordinance must go before the Council's for two readings and if included in our Zoning Code, would require review by the Planning Board for consistency with our Master Plan.</li> </ul>	<ul style="list-style-type: none"> <li>• Update at next meeting.</li> </ul>
	<p><b>b) Land Use Ordinance:</b></p> <ul style="list-style-type: none"> <li>o Manager Cavallo and Zoning Administrator Mike DeCarlo are in the process of drafting a new Land Use Ordinance.</li> <li>o No further updates are available.</li> </ul>	<ul style="list-style-type: none"> <li>• The Ordinance is a work in progress.</li> <li>• Jess will follow up with Manager Cavallo when he is available.</li> </ul>
6.	<p><b>Plan Review</b></p> <p><b>a) 1 Sunset Avenue (Spectrum) Zoning Ordinance:</b></p> <ul style="list-style-type: none"> <li>o The overlay of the zone, which exists in an R-100 zone calls for the reliance of RSIS Stormwater, and exemptions from the Verona Tree Ordinance, the Steep Slope Ordinance, and most of the provisions in the buffer zone portion of the Verona Zoning</li> </ul>	<ul style="list-style-type: none"> <li>• No actions need to be taken.</li> <li>• The Council will hear this ordinance on 2<sup>nd</sup> Reading on 1/25/21.</li> <li>• The Planning Board will be</li> </ul>

	<p>Code.</p> <ul style="list-style-type: none"> <li>○ No site plans have been submitted yet, but the zoning directives in this ordinance tell us that the build out planned will be extensive and will render the property with well over the normal allowable lot coverage for the R-100 zone and the Multi-Family Mid Rise Zone.</li> </ul>	<p>discussing this Ordinance at their 1/28/21 meeting.</p> <ul style="list-style-type: none"> <li>● Members are encouraged to attend either or both of these Zoom meetings if they have feedback.</li> </ul>
	<p><b>b) 1 Rawding Court:</b></p> <ul style="list-style-type: none"> <li>○ The applicant proposes to remove shrubbery from a retaining wall, build a 20-foot x 30-foot in-ground pool and adjacent paver patio and, according to the PRC calculations, will exceed maximum improved lot coverage.</li> <li>○ A preliminary discussion followed.</li> </ul>	<ul style="list-style-type: none"> <li>● The VEC PRC received this application on 1/13/2021 and therefore this is an addition to the agenda that was not known at the time of publication. Once completed, Sean will email to the Board Secretary by 1/14/21</li> <li>● Because our comments were incomplete, we will be voting on the review at our 2/10/21 meeting.</li> </ul>
	<p><b>c) 21 Howard Street:</b></p> <ul style="list-style-type: none"> <li>○ The applicant proposes to build a second story deck on the back of the home that will partially encroach into the required rear yard setback. The total improved lot coverage will remain within the allowable limits and no trees will be removed.</li> <li>○ A preliminary discussion followed.</li> </ul>	<ul style="list-style-type: none"> <li>● The VEC PRC received this application on 1/13/2021 and therefore this is an addition to the agenda that was not known at the time of publication. Once completed, Sean will email to the Board Secretary by 1/14/21.</li> <li>● Because our comments were incomplete, we will be voting on the review at our 2/10/21 meeting.</li> </ul>
<b>7.</b>	<b>New Business</b>	
	<p><b>a) Access to the Peckman Trail and former Kruvant Properties</b></p> <ul style="list-style-type: none"> <li>○ Last meeting, Sean had asked if there were other viable pathways, besides via F.N. Brown's field area, to access the Peckman Trail. Also discussed was access to the Commerce Property.</li> <li>○ Kari confirmed that the Franklin footbridge area is steeply sloped and not a good pathway candidate for public foot traffic due to safety reasons.</li> <li>○ Kari confirmed that the best pathway into the Commerce property was at the end of Brookside Terrace, as that is a flat area. She added that access from the former leaf dump area on Commerce Court is also viable.</li> <li>○ Sean will be requesting the wetland delineations and property details so that the Commission may discuss both newly acquired open space properties.</li> </ul>	<ul style="list-style-type: none"> <li>● Sean will request documents for Prospect Ave and Commerce Court open space properties. He will share them with Fuad and Jess.</li> </ul>
	<p><b>b) CDBG and Rain Gardens</b></p> <ul style="list-style-type: none"> <li>○ Councilman Ryan asked Manager Cavallo whether any of the CDBG funds could help with a raingarden funding, but those funds are not available for that type of project.</li> </ul>	<ul style="list-style-type: none"> <li>● No actions needed.</li> </ul>

	<p><b>c) Leaf Blowers</b></p> <ul style="list-style-type: none"> <li>○ Martin attended a Sustainable Essex meeting and many towns in attendance had been successful at passing ordinances which included certain use restrictions.</li> <li>○ He has a contact with an expert who can present at one of our meetings in the future.</li> </ul>	<ul style="list-style-type: none"> <li>● Martin will compile and share some of the more successful local Leaf Blower ordinances.</li> <li>● This will be an item of discussion on 2/10/21 Agenda.</li> </ul>
	<p><b>d) Cleanup Event</b></p> <ul style="list-style-type: none"> <li>○ Sean suggested a winter, or series of winter cleanup events that would give us a jump on clearing garbage out of a new Verona property purchased for open space. Members agreed.</li> <li>○ The event is scheduled for 1/23/21 at the newly acquired Commerce Court. Signups will be limited to 25 people for each 1-hour time slot.</li> <li>○ Sean intends to open the cleanup to scouting organization ins town. Fuad will invite his neighbor who in involved with the Girl Scouts. Sarah will contact Verona Kids Rock.</li> </ul>	<ul style="list-style-type: none"> <li>● Sean will create a signup genius document that will provide time slots and waiver agreements for all participants.</li> <li>● Jess to reach out to DPW to coordinate debris and garbage pickup.</li> <li>● Jess sent a waiver form to Sean during the meeting for inclusion in the signup sheet.</li> <li>● Update at next meeting.</li> </ul>
8.	<p><b>Adjournment: 9:05 p.m.</b>  <b>Next Meeting Wednesday, February 10, 2020 at 7 p.m.</b></p>	<ul style="list-style-type: none"> <li>● Via Internet Conference</li> </ul>